

# ICAMPUS Asia

## School of Social Sciences, Waseda University

### FACT SHEET for Incoming Exchange Students: 2024 Fall-2025 Spring

#### BASIC INFORMATION

School Information	
Undergraduate	<p><b>School of Social Sciences (SSS)</b>  <a href="http://www.waseda.jp/fsss/sss/en/">http://www.waseda.jp/fsss/sss/en/</a></p> <p>English based Program (TAISI):  <a href="https://www.waseda.jp/fsss/sss/en/about/cisp/">https://www.waseda.jp/fsss/sss/en/about/cisp/</a></p>
Contact Information	<p><b>Waseda University CAMPUS Asia Office (School of Social Sciences)</b></p> <p>Address: 1-6-1, Nishi-Waseda, Shinjuku-ku, Tokyo, Japan, 169-8050            Phone: +81-3-3204-8952            Email: <a href="mailto:campusasia-mode3@list.waseda.jp">campusasia-mode3@list.waseda.jp</a></p>

#### IMPORTANT DATES

Event	2024 Fall Semester	Spring Semester
Nomination Deadline	<b>March 8</b>	October
Application Deadline	<b>March 18</b>	October
Result Announcement	Mid-April	November
Accommodation Application	TBD	TBD
COE Issuance	August	February
Visa Application	August	February
Arrival in Tokyo	Mid-September	Late March
Orientation	Mid-September	Late March
Course Registration	Mid-September	Late March
Classes Begin	Early October	Early April
Classes End	Early February	End of July
Grade Announcement	Mid-March	Mid-September

## ELIGIBILITY

Eligibility for [CAMPUS Asia] Exchange Program	
Student Status	Students must be enrolled as undergraduate students at their home institutions which have CAMPUS Asia exchange agreements with Waseda University and continuously enrolled until the end of the exchange study period.
Language	Students must have a good command of English: TOEFL iBT 80/IELTS 6.0 or equivalent
GPA	No specific GPA requirement. <ul style="list-style-type: none"> <li>• Students must have excellent academic and personal records at their home institutions and strong motivation with a clear study plan in any field available at School of Social Sciences, Waseda University.</li> </ul>

## NOMINATION & APPLICATION

Nomination Procedure	
Process	Home institution sends the designated Nomination Form (Excel) to Faculty of Social Sciences, Waseda University. Nomination Form: <a href="https://waseda.box.com/s/lveo7qlpbndf39mqxo6big07tjpc2mwo">https://waseda.box.com/s/lveo7qlpbndf39mqxo6big07tjpc2mwo</a>
Application Procedure	
Process	<p><b>[STEP 1]</b> Nominated students complete the designated <b>online Application*</b>. *URL for the online Application will be provided to students' home institution after nomination.</p> <p><b>[STEP 2]</b> Students prepare the required documents and submit to their home institution.</p> <p><b>[STEP 3]</b> Home institution checks the documents and signs the "Important Notice regarding the Selection of Exchange Student" form.</p> <p><b>[STEP 4]</b> Home institution submits the scanned copies of the documents to Waseda University CAMPUS Asia Office via Email.</p>
Required Documents	<ol style="list-style-type: none"> <li><b>1. Important Notice regarding the Selection of Exchange Student (Prescribed)</b> <a href="https://waseda.box.com/s/k72dvptsjuqboea56bjziqqduot7k5uf">https://waseda.box.com/s/k72dvptsjuqboea56bjziqqduot7k5uf</a> • Form must be signed by both students and coordinator of home university.</li> <li><b>2. Academic Objectives and Study Plan (Prescribed)</b> <a href="https://waseda.box.com/s/7n00gcbls5js9musao23esou6alhslqp">https://waseda.box.com/s/7n00gcbls5js9musao23esou6alhslqp</a></li> <li><b>3. Latest Official Transcript</b></li> <li><b>4. Official Certificate of Enrollment issued by the home institution</b></li> <li><b>5. Language Proficiency Score</b> <ul style="list-style-type: none"> <li>• TOEFL iBT 80 / IELTS 6.0 or a proof of English proficiency equivalent to those.</li> <li>• Submission is not required for the native speakers of English.</li> </ul> </li> <li><b>6. Copy of Passport ID page</b></li> </ol>

## ACADEMIC INFORMATION

SSS Exchange Program																						
Academic Calendar	Fall semester: Late September to Early February Spring semester: Early April to End of July  *Academic calendar for the following year will be posted by the end of this year. <a href="http://www.waseda.jp/fsss/sss/en/students/schedule/">http://www.waseda.jp/fsss/sss/en/students/schedule/</a>																					
Courses	Online Syllabus Search: <a href="https://www.wsl.waseda.jp/syllabus/JAA101.php?pLng=en">https://www.wsl.waseda.jp/syllabus/JAA101.php?pLng=en</a>  <ul style="list-style-type: none"> <li>• To select only English based Program courses which are conducted in English, please enter "TAISI" in the Keywords box.</li> <li>• To select General Program courses conducted in Japanese, please choose "Japanese" in the Language box and "Schl Social Sci" or "G.S. Social Sci" in the School box.</li> <li>• Courses are updated in March each year. You may need to refer to the courses of the previous year until then.</li> <li>• The courses offered by other schools or centers may also be registered. However, for oversubscribed courses, enrollment will be determined based on a lottery conducted by the schools or centers offering those courses.</li> </ul>																					
Japanese Language Courses	Japanese Language Courses are also available to exchange students. According to the results of the placement test, students can register for Japanese Language Courses offered by the Center for Japanese Language (CJL). However, for some of the oversubscribed courses, enrollment will be determined based on the lottery conducted by the CJL. Exchange students are not charged for the course registration. Detailed information related to the CJL courses can be found at the following site. <a href="http://www.waseda.jp/cjl/en/index.html">http://www.waseda.jp/cjl/en/index.html</a>																					
Grading	Waseda Grading System: <table border="1"> <thead> <tr> <th>Grade on Transcript</th> <th>Raw Score</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>A+</td> <td>100-90</td> <td rowspan="4">Pass</td> </tr> <tr> <td>A</td> <td>89-80</td> </tr> <tr> <td>B</td> <td>79-70</td> </tr> <tr> <td>C</td> <td>69-60</td> </tr> <tr> <td>F or G</td> <td>59-0</td> <td>Fail</td> </tr> <tr> <td>P</td> <td>-</td> <td>Pass</td> </tr> <tr> <td>Q</td> <td>-</td> <td>Fail</td> </tr> </tbody> </table> In case of lecture / seminar courses: 1 course = 100 minutes per class/per week x 14 weeks = 2 credits In case of language courses: 1 course = 100 minutes per class/per week x 14 weeks = 1 credit  The official Transcript of Academic Records will be sent to the students' home institution after the announcement of grades.	Grade on Transcript	Raw Score	Status	A+	100-90	Pass	A	89-80	B	79-70	C	69-60	F or G	59-0	Fail	P	-	Pass	Q	-	Fail
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## COE & VISA APPLICATION

COE (Certificate of Eligibility) Application	
Process	COE (Certificate of Eligibility) is an official document issued by the Immigration Services Bureau in Japan which is required when students apply for Japanese visa in their home country. Students will be informed to submit COE application documents to Waseda University and Waseda University will apply for the COE to Immigration Services Bureau on behalf of the students.
Required Documents (tentative)	Designated forms and detailed instructions will be sent to students after the Nomination/Application process. <ol style="list-style-type: none"> <li>1. Application Form for the Certificate of Eligibility (COE)</li> <li>2. Statement of Financial Resources</li> <li>3. Agreement for Defraying Expenses</li> <li>4. Data of Color Passport Sized Photo</li> <li>5. Copy of Passport ID page (if updated)</li> </ol>
Visa Application	
Process	COE (Certificate of Eligibility) and Certificate of Admission will be sent to students' home institution once Waseda University receives COE from the Immigration Services Bureau. Please note that it takes 2 to 3 months for the COE issuance after the application and Waseda University has no control over the issuance time. Upon receiving COE and Certificate of Admission, students need to apply for a student visa at the nearest Japanese Embassy or Consulate.

## OTHER INFORMATION

Other Information	
Living Expenses	<p>Tokyo is one of the world's most expensive cities. According to the survey by JASSO (Japan Student Services Organization), studying at a university in Tokyo could cost JPY 154,000 per month. Please make sure to prepare enough funds for your stay before you come to Japan.</p> <p>*The rent for a studio apartment (approx. 20 m<sup>2</sup>) around Waseda campus (Nishi Waseda, Shinjuku-ku) is estimated to be between 65,000 to 75,000 yen per month (without furnishings or appliances, not including heating or water bills). (Research by National Student Information Center).</p>
Accommodation	<p><b>[Exchange Student Dormitories]</b>            CAMPUS Asia students can apply for and will be assigned a room on a priority basis at one of the three Waseda University Exchange Student Dormitories.  <a href="https://www.waseda.jp/inst/rlc/en/student_dormitory/exchange/">https://www.waseda.jp/inst/rlc/en/student_dormitory/exchange/</a>            *Application schedule and instructions will be sent to students at a later date.</p> <p><b>[Other Housing Options]</b>            If students wish to find housing other than dormitories (apartments, shared rental houses, homestay, etc.), please refer to the following websites.  <a href="https://waseda-housingsupport.com/">https://waseda-housingsupport.com/</a>  <a href="http://www.w-as.jp/japan-exp/">http://www.w-as.jp/japan-exp/</a>            *Please contact the relevant companies directly for any inquiries.</p>
Facilities	<p>At the orientation, students will receive their student ID cards with which they gain access to various facilities on campus, e.g. PC rooms, libraries, gym and swimming pool, etc.</p> <p>International Student Handbook: <a href="http://www.waseda.jp/cie/handbook/">http://www.waseda.jp/cie/handbook/</a></p>