

ICAMPUS Asia

School of Social Sciences, Waseda University

FACT SHEET for Incoming Exchange Students: 2024 Spring-Fall

BASIC INFORMATION

School Information	
Undergraduate	School of Social Sciences (SSS) http://www.waseda.jp/fsss/sss/en/ English based Program (TAISI): https://www.waseda.jp/fsss/sss/en/about/cjisp/
Contact Information	Waseda University CAMPUS Asia Office (School of Social Sciences) Address: 1-6-1, Nishi-Waseda, Shinjuku-ku, Tokyo, Japan, 169-8050 Phone: +81-3-3204-8952 Email: campusasia-mode3@list.waseda.jp

IMPORTANT DATES

Event	Fall Semester	2024 Spring Semester
Nomination Deadline	March	October 20
Application Deadline	March	October 30
Result Announcement	Mid-May	Mid-December
Accommodation Application	June-July	December-January
COE Issuance	August	February
Visa Application	August	February
Arrival in Tokyo	Mid-September (TBD)	Late March
Orientation	Mid-September (TBD)	Late March (TBD)
Course Registration	Mid-September (TBD)	Late March (TBD)
Classes Begin	Early October (TBD)	Mid-April (TBD)
Classes End	Early February (TBD)	End of July (TBD)
Grade Announcement	End of February (TBD)	End of August (TBD)

ELIGIBILITY

Eligibility for [CAMPUS Asia] Exchange Program	
Student Status	Students must be enrolled as undergraduate students at their home institutions which have CAMPUS Asia exchange agreements with Waseda University and continuously enrolled until the end of the exchange study period.
Language	Students must have a good command of English: TOEFL iBT 80/IELTS 6.0 or equivalent
GPA	<p>No specific GPA requirement.</p> <ul style="list-style-type: none"> Students must have excellent academic and personal records at their home institutions and strong motivation with a clear study plan in any field available at School of Social Sciences, Waseda University.

NOMINATION & APPLICATION

Nomination Procedure	
Process	<p>Home institution sends the designated Nomination Form (Excel) to Faculty of Social Sciences, Waseda University.</p> <p>Nomination Form: https://waseda.box.com/s/lveo7qlpbndf39mqxo6big07tjpc2mwo</p>
Application Procedure	
Process	<p>[STEP 1] Nominated students complete the designated online Application*. *URL for the online Application will be provided to students' home institution after nomination.</p> <p>[STEP 2] Students prepare the required documents and submit to their home institution.</p> <p>[STEP 3] Home institution checks the documents and signs the "Important Notice regarding the Selection of Exchange Student" form.</p> <p>[STEP 4] Home institution submits the scanned copies of the documents to Waseda University CAMPUS Asia Office via Email.</p>
Required Documents	<ol style="list-style-type: none"> Important Notice regarding the Selection of Exchange Student (Prescribed) https://waseda.box.com/s/k72dvptsjuqb0ea56bjziqqduot7k5uf • Form must be signed by both students and coordinator of home university. Academic Objectives and Study Plan (Prescribed) https://waseda.box.com/s/7n00gcbls5js9musao23esou6alhslqp Latest Official Transcript Official Certificate of Enrollment issued by the home institution Language Proficiency Score <ul style="list-style-type: none"> TOEFL iBT 80 / IELTS 6.0 or a proof of English proficiency equivalent to those. Submission is not required for the native speakers of English. Copy of Passport ID page

ACADEMIC INFORMATION

SSS Exchange Program																							
Academic Calendar	http://www.waseda.jp/fsss/sss/en/students/schedule/																						
Courses	<p>Online Syllabus Search: https://www.wsl.waseda.jp/syllabus/JAA101.php?pLng=en</p> <ul style="list-style-type: none">• To select English based Undergraduate Program (TAISI) courses, please enter “TAISI” in the Keywords box.• To select General Program courses conducted in Japanese, please choose “Japanese” in the Language box and “Schl Social Sci” in the School box.• Courses are updated in March each year. Please refer to the courses of the previous year until then if necessary.• The courses offered by other schools or centers may also be registered. However, for oversubscribed courses, enrollment will be determined based on a lottery conducted by the schools or centers offering those courses.																						
Japanese Language Courses	<p>Exchange students may take Japanese language courses offered by Center for Japanese Language (CJL). However, please note that all CJL courses are aimed for students with previous knowledge of Hiragana and Katakana at least, and classes are conducted in Japanese even at the beginner’s level.</p> <p>CJL Website: http://www.waseda.jp/cjl/en/index.html</p>																						
Grading	<p>Waseda Grading System:</p> <table><tr><th>Grade on Transcript</th><th>Raw Score</th><th>Status</th></tr><tr><td>A+</td><td>100-90</td><td rowspan="4">Pass</td></tr><tr><td>A</td><td>89-80</td></tr><tr><td>B</td><td>79-70</td></tr><tr><td>C</td><td>69-60</td></tr><tr><td>F or G</td><td>59-0</td><td>Fail</td></tr><tr><td>P</td><td>-</td><td>Pass</td></tr><tr><td>Q</td><td>-</td><td>Fail</td></tr></table> <p>Lecture / Seminar courses: 1 course = 100 minutes per class/per week x 14weeks = 2 credits</p> <p>Language courses: 1 course = 100 minutes per class/per week x 14weeks = 1 credit</p> <p>The official Transcript of Academic Records will be sent to the students’ home institution after the announcement of grades.</p>		Grade on Transcript	Raw Score	Status	A+	100-90	Pass	A	89-80	B	79-70	C	69-60	F or G	59-0	Fail	P	-	Pass	Q	-	Fail
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COE & VISA APPLICATION

COE (Certificate of Eligibility) Application	
Process	COE (Certificate of Eligibility) is an official document issued by the Immigration Services Bureau in Japan which is required when students apply for Japanese visa in their home country. Students will be informed to submit COE application documents to Waseda University and Waseda University will apply for the COE to Immigration Services Bureau on behalf of the students.
Required Documents (tentative)	<p>Designated forms and detailed instructions will be sent to students after the Nomination/Application process.</p> <ol style="list-style-type: none"> 1. Application Form for the Certificate of Eligibility (COE) 2. Statement of Financial Resources 3. Agreement for Defraying Expenses 4. Proof of Financial Resources 5. Data of Color Passport Sized Photo 6. Copy of Passport ID page (if updated)
Visa Application	
Process	COE will be sent to students via email once Waseda University receives it from the Immigration Services Bureau. Please note that it takes 2 to 3 months for the COE issuance after the application and Waseda University has no control over the issuance time. Upon receiving COE, students need to apply for a student visa at the nearest Japanese Embassy or Consulate.

OTHER INFORMATION

Other Information	
Living Expenses	According to the survey by JASSO (Japan Student Services Organization), the average cost of studying and living in Tokyo as university student is 154,000 JPY per month. Please make sure to prepare enough funds for your stay before you come to Japan.
Accommodation	<p>[Exchange Student Dormitories] CAMPUS Asia students can apply for and will be assigned a room on a priority basis at one of the three Waseda University Exchange Student Dormitories. https://www.waseda.jp/inst/rlc/en/student_dormitory/exchange/ *Application schedule and instructions will be sent to students at a later date.</p> <p>[Other Housing Options] If students wish to find housing other than “WID” and “DORMY” by themselves, they might find below website helpful. https://waseda-housingsupport.com/</p>
Facilities	<p>At the orientation, students will receive their student ID cards with which they gain access to various facilities on campus, e.g. PC rooms, libraries, gym and swimming pool, etc.</p> <p>International Student Handbook: http://www.waseda.jp/cie/handbook/</p>